

City of Davenport Regular Meeting Minutes of May 17, 2021

Minutes of the Regular Meeting of the City of Davenport, Florida, held Monday, May 17, 2021 at 7:00 p.m. in the Commission Room after having been properly advertised with the following members present: Mayor H.B. Robinson and Commission Members: Vice-Mayor Brynn Summerlin, Commissioner Bobby Lynch, Commissioner Tom Fellows and Commissioner Jeremy Clark. Also present: City Manager Kelly Callihan and City Attorney Tom Wilkes.

Mayor Robinson declared a quorum present and opened the meeting with invocation and a salute to the flag.

The Proclamations declaring the week of May 9th thru May 15th as "Police Week" and June 7 thru June 11th as "Code Enforcement Appreciation Week" were read out loud by the City Clerk and presented by the Mayor to Code Enforcement Officer Steven Hunnicutt and Chief of Police Larry Holden.

Chief Holden provided an update on the Department's Accreditation status, noting that everything had gone well. Next month they would be going before the Board and he was confident that they would be re-accredited. He also informed them that because of the current pandemic situation they were restricting attendance to only two, but if it opened up he would invite everyone.

APPROVAL ORDER OF BUSINESS – There were no changes.

PUBLIC COMMENT - None

CONSENT AGENDA

Motion by Vice-Mayor Summerlin and seconded by Commissioner Lynch to approve the Consent Agenda which consisted of the April 27, 2021 Special Meeting and the May 3, 2021 Regular Meeting. Motion carried unanimously with no discussion or public input.

OLD BUSINESS – None

NEW BUSINESS

1. REQUEST TO USE THE LEWIS MATHEWS SPORTS COMPLEX AS A TAKE-OFF AND LANDING SPOT BY AIR HOUND ADVENTURES

Mr. Max Moerles with Air Hound Adventures provided that he was a local hot air balloon pilot and was present before them to request the use of the Lewis Mathew Sports Complex as a take-off and landing site. They would only need a 75'x75' section. They were fully licensed and insured and would add the City as a named insured. They did a lot of community events and provided educational demonstrations to kids and would be happy to come and do something at the City's 4th of July event.

Vice-Mayor Summerlin questioned which area would they be using at the Complex. The City Manager answered that they would be using the parking lot.

The Vice-Mayor further voiced his concern with the noise early in the morning from the fans, but added that as long as they didn't get any complaints from the neighbors that he had no issues. Mr. Moerles informed him that it was rare that they use the same take off site every day because of changing wind direction.

Commissioner Lynch questioned how many people they normally had at their take off site. Mr. Moerles answered that they would have between 1 to 5 balloons with each holding 4 people.

In answer to the Mayor's question, Mr. Moerles provided that if all the balloons did not fit in the one designated spot then they would go somewhere else.

There being no other discussion the Mayor entertain a motion.

Motion by Vice-Mayor Summerlin and seconded by Commissioner Clark to direct staff to enter into an agreement provided they provide the appropriate insurance documentation and meet City criteria.

The Mayor opened and closed the Public Hearing with no public input and called for the vote. Motion carried unanimously.

2. PUBLIC HEARING AND FIRST READING OF ORDINANCE NO. 992 TO APPROVE THE REZONING TO 1104 HWY. 17/92 FROM POLK COUNTY RESIDENTIAL SUBURBAN (RS) TO COMMERCIAL 1 (C-1)

At this time the Attorney was instructed to read Ordinance No. 992 by title.

City Planner Raymond Perez provided that this was a rezoning from Polk County Residential Suburban (RS) to Commercial 1 (C-1).

The Mayor opened and closed the Public Hearing with no public input.

Motion by Vice-Mayor Summerlin and seconded by Commissioner Fellows to approve Ordinance No. 992 on its first reading. Motion carried unanimously with no discussion.

3. PUBLIC HEARING AND FIRST READING OF ORDINANCE NO. 994 TO APPROVE THE REZONING TO 837 DAVENPORT BOULEVARD FROM POLK COUNTY RESIDENTIAL SUBURBAN (RS) TO RESIDENTIAL 5 (R-5)

At this time the Attorney was instructed to read Ordinance No. 994 by title.

Raymond provided that this rezone this parcel of land from Polk County Residential Suburban (RS) to Residential 5 (R-5).

The Mayor opened and closed the Public Hearing with no public input.

Motion by Commissioner Lynch and seconded by Vice-Mayor Summerlin to approve on first reading Ordinance No. 994. Motion carried unanimously with no discussion.

4. PUBLIC HEARING AND FIRST READING OF ORDINANCE NO. 996 TO APPROVE THE REZONING TO 656 HOLLY HILL ROAD FROM POLK COUNTY RESIDENTIAL LOW 2 (RL-2) TO RESIDENTIAL ESTATES 2 (RE-2)

At this time the Attorney was instructed to read Ordinance No. 996 by title.

Raymond explained that this was the rezoning from Polk County Residential Low 2 (RL-2) to Residential Estates 2 (RE-2).

The Mayor opened and closed the Public Hearing with no public input.

Motion by Commissioner Clark and seconded by Commissioner Fellows to approve Ordinance No. 996 on first reading. Motion carried unanimously with no discussion.

5. PUBLIC HEARING AND FIRST READING OF ORDINANCE NO. 998 TO APPROVE THE REZONING TO 214 HOLLY HILL ROAD FROM POLK COUNTY RESIDENTIAL LOW 2 (RL-2) TO RESIDENTIAL ESTATES 2 (RE-2)

At this time the Attorney was instructed to read Ordinance No. 998 by title.

Raymond explained that this Ordinance rezoned this .92 acre parcel from Polk County Residential Low 2 (RL-2) to Residential Estates 2 (RE-2).

The Mayor opened and closed the Public Hearing with no public input.

Motion by Commissioner Fellows and seconded by Commissioner Clark to approve Ordinance No. 998 on first reading. Motion carried unanimously with no discussion.

6. PUBLIC HEARING AND FIRST READING OF ORDINANCE NO. 1000 TO APPROVE THE REZONING TO 620 SYLVAN RAMBLE ROAD FROM POLK COUNTY RESIDENTIAL SUBURBAN (RS) TO MANUFACTURE HOME 1 (MH-1)

At this time the Attorney was instructed to read Ordinance No. 1000 by title.

Raymond advised that this was a rezoning of a .18 acre parcel from Polk County Residential Suburban (RS) to Manufacture Home 1 (MH-1). Raymond further provided that Staff was recommending Manufacture Home 1 because there were a number of mobile home units in the adjacent area. If in the instance that the individual wished to change the zoning to residential they could do so.

The Mayor opened and closed the Public Hearing with no public input.

Motion by Vice-Mayor Summerlin and seconded by Commissioner Lynch to approve Ordinance No. 1000 on its first reading. Motion carried unanimously with no discussion.

7. PUBLIC HEARING AND FIRST READING OF ORDINANCE NO. 1002 TO APPROVE THE REZONING TO 1515 NORTH BOULEVARD WEST FROM POLK COUNTY RESIDENTIAL LOW 1 (RL-1) TO RESIDENTIAL ESTATES 1 (RE-1)

At this time the Attorney was instructed to read Ordinance No. 1002 by title.

Raymond provided that this was a rezoning change from Polk County Residential Low 1 (RL-1) to Residential Estates 1 (RE-1).

The Mayor opened and closed the Public Hearing with no public input.

Motion by Commissioner Lynch and seconded by Vice-Mayor Summerlin to approve Ordinance No. 1002 on its first reading. Motion carried unanimously with no discussion.

8. PUBLIC HEARING AND FIRST READING OF ORDINANCE NO. 1004 TO APPROVE THE REZONING TO 622 PARK ROAD FROM POLK COUNTY RESIDENTIAL LOW 1 (RL-1) TO MANUFACTURE HOME 1 (MH-1)

At this time the Attorney was instructed to read Ordinance No. 1004 by title.

Raymond provided that this zoning amendment for this 1.01 acre parcel was from Polk County Residential Low (RL) to Manufacture Home 1 (MH-1). Again, he noted that this zoning could be changed.

The Mayor opened and closed the Public Hearing with no public input.

Motion by Commissioner Clark and seconded by Commissioner Fellows to approve Ordinance No. 1004 on first reading. Motion carried unanimously with no discussion.

9. PUBLIC HEARING AND FIRST READING OF ORDINANCE NO. 1008 TO APPROVE THE REZONING TO 926 GOTTS ROAD FROM POLK COUNTY RESIDENTIAL SUBURBAN (RS) TO RESIDENTIAL ESTATES 1 (RE-1)

At this time the Attorney was instructed to read Ordinance No. 1008 by title.

Raymond provided that this zoning amendment was from Polk County Residential Suburban (RS) to Residential Estates 1 (RE-1).

The Mayor opened and closed the Public Hearing with no public input.

Motion by Commissioner Fellows and seconded by Commissioner Clark to approve Ordinance No. 1008 on its first reading. Motion carried unanimously with no discussion.

10. PUBLIC HEARING AND FIRST READING OF ORDINANCE NO. 1009 TO APPROVE THE REZONING TO 1501 NORTH BOULEVARD WEST FROM RESIDENTIAL ESTATES 1 (RE-1) TO RESIDENTIAL 2 (R-2)

At this time the Attorney was instructed to read Ordinance No. 1009 by title.

Raymond advised that this changed the zoning from Residential Estates 1 (RE-1) to Residential 2 (R-2). This was a .98 acre parcel and the owner planned to subdivide it into two parcels of land.

For the benefit of the audience, Raymond noted that everyone affected by these ordinances had been provided notification of the Public Hearings.

The Mayor opened and closed the Public Hearing with no public input.

Motion by Vice-Mayor Summerlin and seconded by Commissioner Lynch to approve Ordinance No. 1009 on its first reading. Motion carried unanimously with no discussion.

11. DISCUSSION OF ECONOMIC DEVELOPMENT COUNCIL (EDC) CONTRACT

The City Manager explained that this afternoon the City Clerk had received an email from Barbara Pierson advising that they would be dissolving the EDC.

For the purpose of discussion, Vice-Mayor Summerlin made a motion to accept the resignation of the EDC group. The second was provided by Commissioner Clark.

The Vice-Mayor voiced his disappointment because he had been one of the strongest proponents of establishing an EDC for the City of Davenport. He had been extremely hopeful that this group would bring some business to the City. The fact that they voted to dissolve it without discussion with the City angered him. This being said he would like to have a consensus to direct staff to get whatever monies were left and whatever assets were purchased. He was confident that there would be another group that could establish an Economic Development Council.

Again he was extremely disappointment because a) they hadn't gotten any reports and b) they had decided to dissolve the Council without coming to them.

Commissioner Clark agreed and would also concur that they back up and maybe find another group to steer the EDC. He cautioned them not to wait too long.

The Vice-Mayor added that they needed a full accounting of what had been spent and where and whatever assets were purchased needed to come back to the City for the next group.

Commissioner Lynch voiced that he was in full agreement with the Vice-Mayor and he too was disappointed. He felt that they had been broadsided and wasn't aware that there was an issue. He felt that they should have contacted them. He too was in agreement that Davenport needed an Economic Development Council in the future.

Commissioner Clark asked if Staff knew if everyone on the Committee had been in agreement to dissolve. The City Manager responded that all he knew was what was in the email. Commissioner Clark further voiced that in his opinion this was a tacky way of how this had been done. The Commission's request for the records and items should happen fast.

Commissioner Fellows provided that it was in the contract to furnish them with what had been spent and what was left transferred back to the City. He further added that one of the driving force behind forming the EDC was that Standard Sand was going to annex. They all knew that if they were going to have any kind of commercial that it was going to be further north. For whatever reason this had gone away and it might have been the reason, but regardless he wasn't aware of anything they had done to bring anybody into Davenport or reach out to any of the existing businesses. The best thing to do was to pull the plug and move on.

Mayor Robinson voiced that he was very disappointed and had great hopes for this organization and felt that they had the right person in place. He was in agreement that they needed to get an accounting of everything.

In closing, the Vice-Mayor reiterated that he didn't want the concept of having an EDC to disappear with this disillusionment. The City needed an Economic Development Council and it was their obligation to provide funding or partially provide funding. Commissioner Clark wholeheartedly agreed.

There being no further discussion, the Mayor called for the vote. Motion carried unanimously.

CITY MANAGER REPORT

The City Manager announced that Monday, July 5th was the July 4th recognized holiday for employees and Staff was requesting that the meeting be moved to Tuesday, July 6th. This met with the consensus of the Commission.

Kelly provided that as they approach the opening of the Community Center on October 1st there was a lot that had to be done. As he had discussed with them before, he was coming before them to request permission to hire the Banquet Hall Manager June 1st and the Recreation Supervisor July 1st. The other positions would come on when they opened on October 1st.

The Vice-Mayor asked if these were already in the budget. The City Manager responded that they weren't, but if they recall he had mentioned that there might be a couple positions that had to be hired ahead of time. The other positions would come before them during the budget workshops.

The Vice-Mayor questioned the financial impact of these two position. Donald responded that it would be somewhere in the area of \$8,000 to \$10,000.

Commissioner Lynch and Commissioner Fellows both felt that it was a good idea to jump ahead and be ready to go on October 1st.

It was the consensus for Kelly to move forward with this.

The City Manager provided that he had instructed the contractor to provide him with a cost to take the "F" curb out from the first entrance coming into the banquet hall on North Boulevard West all the way to West Boulevard and pour a concrete Miami curb to provide parallel grass parking. This would give them another 30 to 40 parking spots. He was also having them take a look at State Street and look at taking the three (3) islands out and doing angle parking and having two lanes of traffic in the middle. This would also increase their parking along State Street. Staff was also looking at the grassy island near Magnolia Street and pouring a couple of aprons in this area.

Kelly explained that Staff had tweaked some things in the facility plus the savings on the sales tax would help with the cost. At a later date he would come back to them with a recommendation on all these items.

He also shared that as of today they had already issued 49 single-family home permits. The most they have done was 80 and he felt that they would exceed this in the next few months. In all, they were in good shape. Impact fees were still coming in and would continue to monitor them.

His next item dealt with the Health Insurance consortium and the \$167,137.84 rebate check they had received as a result of good health practices among the employees. As they recalled, he had talked to them about coming back to them with ideas of how to use the money. As such, he was presenting them with the following recommendation:

- A one-time payment of \$1,000 to current employees which amounted to \$64,000.00
- Setting aside money to continue employee health programs - \$25,000
- Balance to City Reserves - \$78,137.84

Brief discussion ensued with the Commission voicing their support and approval of staff's recommendation for the allocation.

At the direction of the Attorney, staff was instructed to bring this back to the Commission as a formal item on the Agenda.

The Vice-Mayor noted that it was possible that at some future point they might not get a rebate or get an additional bill. Donald responded that this was based upon what the claims were to the premiums. He further added that right now they are looking at a rebate of about \$60,000 for this year and as of now their premiums would be going down in the coming year. If something happened within the next 6 months such as a catastrophic claim it could reverse this, but worst case scenario they would be looking at a 2% increase.

The Vice-Mayor asked if they wanted to take part of this reserve money and set it aside in case of a catastrophic issue. Donald explained that they couldn't come to them to pay them more money because of the way the fund was structured. The only thing they would come back to them for would be a premium increase.

CITY ATTORNEY REPORT – Nothing to report

CITY CLERK REPORT

The City Clerk reminded them that she would be on vacation starting Thursday.

CITY COMMISSION COMMENTS

Commissioner Clark congratulated Steven and Larry for a job well done. He took pride in driving around town and going to their city events and seeing how well they were doing. He thanked all the Staff for their hard work and it was an honor to be there.

Commissioner Fellows mirrored Commissioner Clark's comments and acknowledged and voiced his appreciation for Steve and Larry's hard work.

Commissioner Lynch also voiced what a great job everybody did. He noted the water project coming together. Adding to Commissioner Lynch's comments, the City Manager advised that Mike had gotten the test from all the hydrants. He shared that hydrants were all different colors with the highest rating being "Blue". Davenport's would all be the same color, blue. This would help with their ISO rating when they were re-rated.

The Mayor shared that he had an increase of pressure at this house.

The Vice-Mayor congratulated Larry and the Police Department on their accreditation. He asked that whenever they got their certificate to bring it to them so that they could see it.

He was also excited and anxious to see the new fire truck at a future meeting.

There being no further business, meeting adjourned at 8:12 p.m.

I HEREBY CERTIFY that the foregoing Minutes are true and correct.

Raquel Castillo, City Clerk