

City of Davenport Regular Meeting Minutes of March 21, 2022

Minutes of the Regular Meeting of the City of Davenport, Florida, held Monday, March 21, 2022 at 7:00 p.m. in the Commission Room after having been properly advertised with the following members present: Mayor H.B. Robinson and Vice-Mayor Brynn Summerlin and Commission Members: Commissioner Bobby Lynch, Commissioner Tom Fellows and Commissioner Jeremy Clark. Also present: City Manager Kelly Callihan and City Attorney Tom Wilkes.

Mayor Robinson declared a quorum present and opened the meeting with invocation and a salute to the flag.

APPROVAL OF ORDER OF BUSINESS

The City Manager noted that Items 1, 5, 7 and 8 needed to be removed from the Agenda.

Motion by Vice-Mayor Brynn Summerlin and seconded by Commissioner Clark to accept staff's recommendation to remove Items 1, 5, 7 and 8. Motion carried unanimously.

PUBLIC COMMENT - None

CONSENT AGENDA

Motion by Commissioner Clark and seconded by Commissioner Lynch to approve the Consent Agenda which consisted of the March 7, 2022 Regular Meeting minutes. Motion carried unanimously.

OLD BUSINESS - None

NEW BUSINESS

2. ORDINANCE 1064: PUBLIC HEARING AND REQUEST TO UPDATE CURRENT REGULATIONS SPECIFIC TO SMALL SCALE FUTURE LAND USE MAP AMENDMENTS

At this time the Attorney was instructed to read Ordinance No. 1064 by title.

Jennifer Codo-Salisbury with Central Florida Regional Planning Council (CFRPC) explained that this was an amendment to the City Land Development Code to update requirements regarding Small Scale Amendments. Further adding that Small Scale Amendment may now include 50 acres or fewer instead of 10 acres and only sent to the State, if requested.

The Mayor opened and closed the Public Hearing with no public input.

Motion by Commissioner Fellows and seconded by Vice-Mayor Summerlin to approve Ordinance No. 1064 on its first reading. Motion carried unanimously with no discussion.

3. ORDINANCE 1065: PUBLIC HEARING AND REQUEST TO UPDATE THE LANGUAGE IN THE LAND DEVELOPMENT REGULATIONS RELATING TO HOME OCCUPATIONS

At this time the Attorney was instructed to read Ordinance No. 1065 by title.

Stefanie von Paleske-Bush explained that this Ordinance was in sync with Florida Statute 559.955 which basically prohibits local government from prohibiting home based businesses.

The Mayor opened and closed the Public Hearing with no public input.

Motion by Commissioner Fellows and seconded by Commissioner Lynch to approve Ordinance No. 1065 on first reading. Motion carried unanimously with no discussion.

4. ORDINANCE 1066: PUBLIC HEARING AND REQUEST TO UPDATE AND ADOPT THE CAPITAL IMPROVEMENTS ELEMENT (CIE) INCLUDING THE 5-YEAR SCHEDULE OF IMPROVEMENTS AFTER ADOPTION OF THE ANNUAL BUDGET AND CAPITAL IMPROVEMENTS ELEMENT (CIE)

At this time the Attorney was instructed to read Ordinance No. 1066 by title.

Jennifer explained that this was a housekeeping item to update the City's CIP in the Comprehensive Plan and was just an amendment to provide consistency with the City's budget approved in September.

The Mayor opened and closed the Public Hearing with no public input.

Motion by Vice-Mayor Summerlin and seconded by Commissioner Lynch to approve Ordinance No. 1066 on its first reading. Motion carried unanimously with no discussion.

6. ORDINANCE NO. 1070: PUBLIC HEARING AND REQUEST TO ANNEX PARCEL NO. 27-26-32-709500-040200, 27-27-05-726000-030030, AND 27-27-05-726000-030070 – GENERAL LOCATION: NORTH OF FOREST LAKE DRIVE & WEST OF HOLLY HILL ROAD (HARTFORD TERRACE SUBDIVISION)

At this time the Attorney was instructed to read Ordinance No. 1070 by title.

City Planner Raymond Perez advised that there were no changes since the Planning Commission Meeting earlier in the evening.

The Mayor opened and closed the Public Hearing with no public input.

Motion by Commissioner Clark and seconded by Commissioner Fellows to approve Ordinance No. 1070 on first reading. Motion carried unanimously with no discussion.

9. REQUEST TO APPROVE THE RESALE OF FOUR (4) CEMETERY SPACES BACK TO THE CITY

The City Clerk advised that she had received a request from Ms. Olga Sanchez to sell back the cemetery lots that she own. She had purchased these spaces for her children but they were not going to be buried at Evergreen and she had no need for them anymore. Said

spaces were purchased for \$700 each. She further noted that the resale of the spaces was permitted by the cemetery ordinance. If approved, staff would draw up the necessary documents transferring the spaces back to the city.

Motion by Commissioner Fellows and seconded by Vice-Mayor Summerlin to buy the spaces back. Motion carried unanimously with no discussion.

10. REQUEST TO APPROVE FUNDING FOR THE PURCHASE OF A NEW RESCUE PUMPER NOT TO EXCEED \$530,000 AND AUTHORIZE THE CITY MANAGER TO EXECUTE AN AGREEMENT/CONTRACT FOR THE PURCHASE

Fire Chief Jerry “JT” Torrance explained that they currently had a truck that was broke down and had just gotten word that they would be getting the parts sometime in May to fix it. The truck that staff was looking at would be a Rescue Pumper and would be located at Station One.

The Mayor opened and closed the Public Hearing with no

Motion by Vice-Mayor Summerlin and seconded by Commissioner Lynch to approve the plan and authorize the City Manager to execute an agreement on the truck not to exceed \$530,000.

Discussion ensued with Commissioner Lynch asking if they had the funds to purchase the truck. The City Manager responded that the Finance Director had check into this and they did have the funds available to purchase the truck.

The Vice-Mayor further asked that if they got the parts for the truck and they purchased the new truck, would the old truck be a saleable asset to another city. JT responded that it was his plan to hold it as a reserve and keep it.

JT shared that an immediate purchase prior to May 1, 2022, would realize an approximate savings of \$25,000 – \$40,000, avoiding the 5%-7% increase.

The Mayor asked the status of their ISO rating. JT informed him that they had not been re-evaluated yet.

Commissioner Fellows asked if it was ready to go or would they have to purchase anything extra. JT responded that they had enough equipment to transfer from one vehicle to another. If anything, they would have to purchase some radios.

There being no other discussion, the Mayor called for the vote. Motion carried unanimously.

CITY MANAGER REPORT

The City Manager announced their Easter Egg Hunt April 16th and the Grills Gone Wild April 29th and 30th.

The Vice-Mayor asked Danny what he was planning for their Easter Egg event. Danny shared that they would be stuffing 30,000 Easter eggs with candy and prizes for kids to hunt. He also shared their Grills Gone Wild event in April.

The City Manager also informed them that as of this morning they had a total of 106 single-family permits issued.

CITY ATTORNEY REPORT – Nothing to report.

CITY CLERK REPORT

The City Clerk announced that Public Works had started the process of cleaning up the Cemetery. The notice of the cleanup had been posted in the paper, the City's website, and at each City facility. It had also been emailed to everyone with a water bill account and mailed to those with addresses on file. The next phase of the project was to go through the cemetery and remove those items prohibited by the Cemetery Rules and Regulations.

She also announced that the City Election was April 5th. She reminded them that the new polling location would be at the Tom Fellows Community Center.

CITY COMMISSION COMMENTS

The Vice-Mayor asked Commissioner Fellows for an update on the Polk Regional Water Cooperative (PRWC) meeting. Commissioner Fellows responded that the meeting had gone well. They still did not have any firm numbers on what it was going to cost them. He also felt that it was the right direction for them to go. The City Manager pointed out that Commissioner Fellows had done a great job representing them at the meeting.

Commissioner Clark asked if there was an additional charge to participate. He was informed that there wouldn't be.

Commissioner Lynch thanked the City for the flowers and prayers on the passing of his mother last week.

Commissioner Clark shared that he was always proud to represent Davenport everywhere he went. He also announced that he was able to participate in the Leadership Academy a couple of weeks ago. He finished by thanking all the City Staff for their hard work; and both the Fire and Police Department for everything they did.

There being no further business, a motion to adjourn was made by Vice-Mayor Summerlin and seconded by Commissioner Lynch and carried unanimously.

Meeting adjourned at 7:24 p.m.

I HEREBY CERTIFY that the foregoing Minutes are true and correct.

Raquel Castillo, City Clerk