

City of Davenport Commission Minutes of July 1, 2024

Minutes of the Regular Meeting of the City of Davenport, Florida, held Monday, July 1, 2024 at 7:00 p.m. in the Commission Room after having been properly advertised with the following members present Mayor Brynn Summerlin and Vice-Mayor Jeremy Clark. Commission Members: Commissioner Linda Robinson, Bobby Lynch, and Donna Fellows-Coffey. Also present were City Manager Kelly Callihan and City Attorney Elisabeth Crane.

Mayor Summerlin declared a quorum present and opened the meeting with an invocation and a salute to the flag.

APPROVAL OF ORDER OF BUSINESS

Motion by Vice-Mayor Clark and seconded by Commissioner Robinson to approve the Order of Business. Motion carried unanimously.

PUBLIC COMMENT

The Mayor asked if there was anyone who wished to address the City Commission on anything not on the Agenda.

Pete Williams of 1101 Merrimack Boulevard accepted and stated that Mr. Koon had informed them that they had a blocked drainage near the front entrance which they did not know existed. He was kind enough to give him the contact information for the County and they were able to get it flowing. He also wanted to thank Chief Parker for the Department's response to an incident involving a small child.

There being no one else, the Mayor closed Public Comment.

CONSENT AGENDA

Motion by Commissioner Lynch and seconded by Commissioner Fellows-Coffey to approve the Consent Agenda which consisted of the June 17, 2024, Regular Meeting. Motion carried unanimously.

OLD BUSINESS - NONE

NEW BUSINESS

1. REQUEST TO APPROVE RESOLUTION NO. 503-24 APPROVING THE HARTFORD TERRACE PHASE 2A FINAL PLAT

City Planner Raymond Perez explained that this was a request to approve the Hartford Terrace Phase 2A final plat. Located north of Forest Lake Drive and west of Holly Hill Road, consisting of 105 lots.

The Mayor opened and closed the Public Hearing with no public input.

Motion by Commissioner Robinson and seconded by Vice-Mayor Clark that the Commission approve Resolution No. 503-24 approving the Hartford Terrace Phase 2A final plat. Motion carried unanimously.

2. REQUEST TO APPROVE THE RECOMMENDED CHANGES BY THE DAVENPORT CEMETERY COMMITTEE TO THE CEMETERY ORDINANCE AND RULES AND REGULATIONS FOR THE DAVENPORT EVERGREEN CEMETERY

The City Clerk stated that the Davenport Cemetery Committee had met and were requesting that the City Commission amend the Cemetery Ordinance and the Rules and Regulations of the Davenport Evergreen Cemetery.

The specific changes that are being recommended are outlined below:

Cemetery Ordinance

- Section 8. Lot and Space Sales
 - 1) Increase \$10.00 fee to \$125.00. The \$10.00 does not cover the recording fee to transfer the spaces, which have ranged from \$69.00 to \$88.00.
- Section 9. Fee Schedule
 - Cemetery Single Space**
 - Resident - increase rate from \$500.00 to \$600.00
 - Non-Resident - increase rate from \$700.00 to \$800.00
 - Cemetery Lot (8 Spaces)**
 - Resident - increase rate from \$3,500.00 \$4,200.00
 - Non-Resident - increase rate from \$4,900.00 to \$5,600.00
 - Cremorial Space**
 - Resident - increase rate from \$250.00 to \$300.00
 - Non-Resident - increase rate from \$350.00 to \$400.00

Rules & Regulations

- Section 4.03 – Recommendation to allow two (2) cremation per space or one full burial and one cremation per space.
- Section 6.07 – ADD: **The city is not responsible for the maintenance and care of individual grave spaces.**
- Add Section 6.18 - No coping allowed in the new section (Second Addition).

If approved, staff would instruct the Attorney to draft the necessary Ordinance and Resolution.

The Mayor opened and closed the Public Hearing with no public input.

Motion by Commissioner Lynch and seconded by Commissioner Fellows-Coffey to approve the recommended changes by the Cemetery Committee. Motion carried unanimously.

3. REQUEST TO APPROVE RESOLUTION NO. 505-24 APPROVING THE INTERLOCAL AGREEMENT BETWEEN THE CITY OF DAVENPORT AND THE CAPITAL PROJECTS FINANCE AUTHORITY RELATIVE TO NAVIGATOR ACADEMY OF LEADERSHIP, INC.

The City Manager advised that they had approved something similar whenever they had first started their K through 8th grade facility. They would now have 9th through 12th at their new high school. He further explained that this allowed them to move forward with their financing and the city was not assuming any financial obligations whatsoever.

The Mayor opened and closed the Public Hearing with no public comment.

Motion by Commissioner Fellows-Coffey and seconded by Commissioner Robinson to approve Resolution No. 505-24 approving the Interlocal Agreement between the City of Davenport and the Capital Projects Finance Authority.

Mayor Summerlin noted the impressive size of the new facility and the need for it.

Commissioner Fellows-Coffey also added that she had the opportunity earlier this year to tour the Navigator Academy and was very impressed with what she saw and was glad to see them grow.

There being no other discussion, the Mayor called for the vote. Motion carried unanimously.

CITY MANAGER REPORT

The City Manager informed them that their Budget binders were at their places and reminded them of the Budget Workshop next Monday.

He also reminded them of their 4th of July event Thursday.

CITY ATTORNEY REPORT – Nothing to report.

CITY CLERK REPORT – Nothing to report.

CITY COMMISSION COMMENTS

Mayor Summerlin presented Commissioner Robinson with a Certificate of Completion for attending the Institute for Elected Municipal Officials (IEMO) in June.

He was also excited for Thursday. He hoped for good weather, and it looked like it would be a great event. He also shared that it would be the last time that they would be doing it on the fields as they are. With the Powerline Road extension coming through, it would be a different setup. He encouraged everyone to get there early and bring their lawn chairs, blankets, drinks and shade.

He also reminded everyone that they were in hurricane season and encouraged hurricane preparedness and common sense whenever they got one.

He shared that the Boy Scouts were in the audience and were working on their merit badge requirement. He encouraged the Commission as well as senior staff to hang around and answer some of their questions.

Vice-Mayor Clark welcomed the Boy Scouts and hoped to see everyone at the 4th of July event. He also thanked their Police and Fire Departments.

Commissioner Robinson also welcomed the Boy Scouts. She also thanked staff for all of the hard work they were doing to get ready for the 4th of July event. She reiterated the Mayor's comments about getting prepared for the hurricanes.

Commissioner Lynch welcomed everyone there tonight along with the Boy Scouts. He too invited everyone to come Thursday. He also thanked staff for preparing for this event.

Commissioner Fellows-Coffey echoed her fellow Commissioners' comments and welcomed everyone tonight. She encouraged everyone to come out and join them on Thursday. Staff did great every day but always stepped it up a notch on the 4th of July.

There being no other business, a motion to adjourn was made by Commissioner Lynch and seconded by Commissioner Robinson. Motion carried unanimously.

The meeting was adjourned at 7:24 p.m.

I HEREBY CERTIFY that the foregoing Minutes are true and correct.


Raquel Castillo, City Clerk