

City of Davenport Commission Minutes of April 1, 2024

Minutes of the Regular Meeting of the City of Davenport, Florida, held Monday, April 1, 2024 at 7:00 p.m. in the Commission Room after having been properly advertised with the following members present: Mayor Brynn Summerlin and Vice-Mayor Jeremy Clark. Commission Members: Tom Fellows, Bobby Lynch, and Donna Fellows-Coffey. Also present: City Manager Kelly Callihan and City Attorney Elisabeth Crane.

Mayor Summerlin declared a quorum present and opened the meeting with an invocation and a salute to the flag.

PRESENTATION – Areaka Jewell (Overview of CFA Accreditation)

Chief Parker informed them that this week the Department had started its reaccreditation process. He proceeded to introduce Areaka Jewell, lead assessor assessing the Police Department.

Ms. Jewell proceeded to explain the accreditation process. She informed them that the Police Department has been accredited since 2015 and has maintained this accreditation status by going through this process every 3 years.

Some benefits of accreditation include:

- Improved accountability
- Transparency both internally with staff and externally with the communities that they serve.
- Enhanced professionalism
- Mitigates risks and reduces liability.
- Increased efficiencies and effectiveness by streamlining processes and operations.
- Professional development and training, which leads to a more skilled and knowledgeable workforce.
- Recognition and prestige.

She also stated that by obtaining accreditation, an agency demonstrated its commitment to excellence and professionalism. She further explained that this week they would be reviewing the policies and procedures of the Department. They will be looking at documentation that they have provided as proof of compliance. They will be interviewing staff and would be surveying the facility and equipment. At the end of this week, they would perform an exit interview and would share their findings and recommendations for reaccreditation. She would submit a final report to the Commission who would review the report and recommendation and would formally recognize the Police Department at their next meeting in June.

The Mayor thanked her for explaining the process to them.

PROCLAMATIONS – The proclamations declaring the month of April as Child Abuse Prevention Month and Water Conservation Month were read out loud by the City Clerk.

APPROVAL OF ORDER OF BUSINESS

Motion by Vice-Mayor Clark and seconded by Commissioner Fellows to approve the Order of Business. Motion carried unanimously with no discussion.

PUBLIC COMMENT

The Mayor asked if there was anyone who wished to address the City Commission on anything not on the Agenda.

Scott Woodlee of 1636 Aspen Avenue accepted and thanked the City Manager for the great job with the Citizens Academy class. There were 16 students and 4 were from the Forest Lake Community. On behalf of the Forest Lake Community, he also present Commissioner Fellows a certificate for his dedicated service to the City of Davenport. He also presented him with an 82nd Airborne Division coin. He concluded by voicing that they appreciated the hard work of the city, the Commission and especially Commissioner Fellows for his many years of dedicated service.

Twila Smith of 305 West Magnolia also wanted to thank the city for allowing herself and Jennie Calhoun to participate in their Citizens Academy. She also stated that she had missed the City Commission at their 10th Annual Easter Egg Hunt. She also refreshed their memory that President Biden had declared Juneteenth as a federal holiday, and she had come before them then to get it approved as a federal holiday. She informed them that this still had not happened. She informed them that this was why she continued to fight for Jamestown and was losing faith in the Commission. They told her one thing and they never followed through. She would continue to be an advocate for Jamestown.

There being no one else, the Mayor closed Public Comments.

CONSENT AGENDA

Motion by Commissioner Fellows and seconded by Vice-Mayor Clark to approve the Consent Agenda which consisted of the March 18, 2024 Planning Commission and the March 18, 2024 Regular Meeting minutes. Motion carried unanimously.

OLD BUSINESS

1. PUBLIC HEARING AND SECOND AND FINAL READING OF ORDINANCE NO. 1264 ANNEXING 1027 MYSTERY HOUSE ROAD (OWNERS OF RECORD: SHANE TYLER)

At this time the Attorney was instructed to read Ordinance No. 1264 by title.

City Planner Raymond Perez advised that this was second reading and there were no changes since first reading.

The Mayor opened and closed the Public Hearing with no public input.

Motion by Commissioner Fellows-Coffey and seconded by Commissioner Lynch to approve Ordinance No. 1264 on second and final reading. Motion carried unanimously with no discussion.

NEW BUSINESS

1. REQUEST TO APPROVE CITY DEED AND LICENSE AGREEMENT WITH POLK COUNTY (POWERLINE ROAD ROW)

Assistant City Manager Steven Hunnicutt explained that this was a warranty deed from Polk County for the City to convey two strips of property needed to establish a 110-foot right-of-way corridor north of South Boulevard and a license agreement to allow the continued use of the city ballfields after the right-of-way is conveyed.

The Mayor opened and closed the Public Hearing with no public input.

Motion by Vice-Mayor Clark and seconded by Commissioner Fellows-Coffey to approve the City Deed and License Agreement with Polk County.

Mayor Summerlin asked how soon they could start. He also voiced that this was a long anticipated project for both young and old.

Commissioner Fellows pointed out that this was the first step in taking care of the traffic issues. The improvements were coming to help direct traffic to Powerline Road.

There being no further discussion, the Mayor called for the vote. Motion carried unanimously.

2. REQUEST TO APPROVE WATER-SEWER INFRASTRUCTURE AGREEMENT BETWEEN JACKSTONE DEVELOPMENT LLC, GLK REAL ESTATE LLC AND THE CITY OF DAVENPORT

Utilities Director Mike Stripling explained that this was an agreement to install water and wastewater lines during construction of Powerline Road in order to serve multiple parcels in the Southeast portion of the city's service area. There are two current subdivisions that will need to connect to this infrastructure once the construction is complete and the lines are being sized for the benefit of future connections to the city's water and sewer system.

Mike stated that there were about \$9 million worth of impact fees that they will collect from these homes and the agreement was for \$1,545,196.44, which includes a 10% contingency.

Having said this, Mike stated that he was asking them to approve the agreement with some changes. He drew their attention to Section 33 regarding Termination. He explained that once the infrastructure was completed, that this would be deleted and would be placed in Section 15. He was asking that they move for approval with the changes he had just mentioned.

Mike also mentioned that they might have funding for this, but regardless they had to have this line in, and the time to do it was now.

The Vice-Mayor thanked him for his leadership and for being proactive.

The City Manager further mentioned that they had moved forward with two appropriations with the State. There was \$2 million to relocate the ballfields and \$2 million for the utilities.

Motion Commissioner Fellows and seconded by Vice-Mayor Clark to approve the Water/Sewer Agreement between Jackstone Development and GLK Real Estate and the City of Davenport.

The Mayor opened and closed the Public Hearing with no public input.

Commissioner Lynch noted the need to change the motion to accommodate the changes.

At this time Commissioner Fellows amended his motion to approve the Water/Sewer Agreement with Jackstone Development and GLK Real Estate and the City of Davenport with the recommended changes to the Agreement.

There being no other discussion, the Mayor called for the vote. Motion carried unanimously.

3. REQUEST FROM POLK STATE COLLEGE FOR SPONSORSHIP

The City Manager explained that he was bringing this to them to see if they wanted to sponsor something.

Brief discussion ensued with the Commission agreeing that they needed to be a sponsor since the future campus would be in the Davenport/Haines City area. It was noted that the funds would come out of their discretionary fund. It was the consensus to sponsor the amount of \$5,000.

At this time a motion was made by Vice-Mayor Clark and seconded by Commissioner Fellows to do the \$5,000 sponsorship for Polk State College. Motion carried unanimously.

CITY MANAGER REPORT

The City Manager announced that staff had received a request from Davenport High School for sponsorship. He then turned the floor over to Steve Hunnicutt to explain this further.

Steve explained that the Davenport High School was looking for sponsorships for their t-shirts that will be handed out at all their events to help raise money to pay for uniforms. They were asking for individual sponsorships from the Fire, Police and City and it was his recommendation that they do the City of Davenport as a whole. Sponsorship levels included: 3X2 for \$399, 4x4 for \$499 and 5x4 for \$650 (shoulder blade).

Motion by Commissioner Lynch and seconded by Commissioner Fellows-Coffey to approve the \$499 for the sponsorship for the City of Davenport on the t-shirts. Motion carried unanimously.

The City Manager also announced or shared the following:

- Drew their attention to the Monthly Departmental Reports at their places.
- They had a great turn out at the Easter Egg Hunt Saturday.
- Sunday, they co-sponsored with the Gate Church and First Baptist Church on their Sunrise Service. They had a great turn out.

- Reminded them of the Powerline Road extension groundbreaking Friday, April 5th at 11:00 a.m.

He also announced that the Police Department was working on revising their Department patch. Chief Parker passed around a picture of the new design.

CITY ATTORNEY REPORT

The City Attorney stated that she hoped that everyone had a good Easter.

CITY CLERK REPORT

The City Clerk reminded everyone of their City Election tomorrow from 7am to 7pm. She reminded everyone to vote.

CITY COMMISSION COMMENTS

Commissioner Fellows-Coffey voiced that she was pleasantly surprised with the Leadership Day at Navigator Academy. She had attended it and was able to tour their campus and interact with the kids. She was honored to have been able to participate.

Likewise, the Easter Egg Hunt had been a great event and thanked all the city staff for their help.

On a personal note, she shared that tomorrow was their Election. For all the residents her father has been a commissioner for several years but to her he has been her hero and mentor for a whole lot longer than that. He has laid a pretty big trail behind for her to follow. She wanted to say congratulations to her dad and thank him for serving the community that they've both loved for so many years.

Commissioner Lynch stated that he was not able to attend Saturday, but from all the great comments he had heard, they had done a great job as usual. He too wanted to voice his appreciation to Commissioner Fellows for his many years of service.

He also wanted them to look into Twila's request and consider it.

Commissioner Fellows thanked everyone that had worked on their Easter Egg event. He also thanked Mr. Woodlee and the Forest Lake Community. He also thanked the Commission for their kind words.

Addressing Commissioner Fellows, Vice-Mayor Clark expressed that it was his honor to sit next to him and thanked him for his years of service and mentorship. He also shared that the Easter Egg Hunt had been amazing. Staff had done a great job. As always, he thanked the Fire and Police Departments for everything they did. He too voiced his support for the Juneteenth holiday.

Mayor Summerlin agreed with the City Commission on the Juneteenth holiday. He too had not attended the Easter Egg Hunt, but staff had done a great job of posting all the pictures, so he knew it was well attended.

He also stated that tomorrow was probably one of the most important days a city resident could exercise their voice. He sincerely hoped that everyone that was able to go out and vote, voted.

He concluded by saying that he was excited about the Powerline Road extension. It would certainly ease some of the traffic problems and this was just one of many steps to get some relief.

Before adjourning, the Mayor allowed Twila Smith to say something really quick. Twila proceeded to thank Commissioner Fellows. She stated that she has known him a long time and thanked him for their relationship.

There being no other business, a motion to adjourn was made by Vice-Mayor Clark and carried unanimously.

Meeting adjourned at 7:50 p.m.

I HEREBY CERTIFY that the foregoing Minutes are true and correct.



Raquel Castillo, City Clerk