

Solar Contractors & Installers

REGISTRATION - Solar Contractors must be registered with the City of Davenport.

Documents required to register:

- Current State of Florida License
- Proof of General Liability and Workers' Compensation Insurances in the form of a Certificate of Insurance showing the City of Davenport as the certificate holder.

REQUIRED DOCUMENTS for solar application:

- Building Permit Application – completed and signed by registered contractor.
- Structural Engineering – signed and sealed by licensed engineer.
- PV System Installation and Electrical Plans – signed and sealed by licensed engineer.
- Product information
- Recorded Notice of Commencement

PERMIT APPROVAL AND PAYMENT - Once the solar application and plans are reviewed and approved, you will be notified via email. Payment can be made at the time the permit is picked up (or) you can make a payment by credit card. However, you must first call and give us a number so our Billing Department can call you back and take your payment over the phone. A receipt will be included in the permit package.

PERMIT REVIEW STATUS - You can check the status of your permit through our website at the following link: <https://portal.iworq.net/DAVENPORT/permits/600>.

PERMITS ARE NOT AVAILABLE ELECTRONICALLY - Please send someone to pick up the permit package at our office located at 1 South Allapaha Avenue, Davenport, FL and have it available on the job site during installation.

INSPECTIONS (Effective 7/15/21) – The Building Department will be conducting **ALL** Photovoltaic Inspections. Please email your inspection request to buildinginspections@mydavenport.org

Our inspectors will now conduct onsite solar installation reviews. Permit paperwork must be available on jobsite during inspection.